

RESTRICTED

Approved For Release 2001/08/14: CIA-RDP80-00679A000100030006-8

TO : _____

FROM : Personnel Director

SUBJECT: Memorandum in lieu of Notification of Personnel Action for
Temporary Promotion to Supergrade Category.

This is to advise you that effective _____ this
Office effected your temporary promotion from GS _____ to GS _____,
which official personnel action has been incorporated in your Official
Personnel Folder. Promotion to the grade indicated is temporary and
for such duration as the Director will determine. Your permanent grade
is the grade from which you are temporarily promoted.

Personnel Director

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Security Information